ASATIZAH
TRAINING CREDITS (ATC)

Onboarding Guide For Asatizah

CONTENT PAGE

Onboarding Guide For Asatizah

ASATIZAH
TRAINING CREDITS

Introduction

The Asatizah Training Credits (ATC) was announced on 5 September 2020

Implications of COVID - 19

To encourage further development among asatizah while complementing national efforts on upskilling especially during the COVID-19 outbreak period.

More support for skills training

Muis had allocated $1M dollars in the form of training credits for all 4,900 asatizah to attend identified courses under the priority competencies list.

Each asatizah will be given $200 worth of training credits to attend selected courses by Dec 2021

Priority skillsets Identified

Competencies extracted from the Asatizah Career & Competency Framework (CCF)[1], useful for all groups of asatizah to build resilience and adapt to COVID-19.

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[1] The Career & Competency Framework (CCF) for Asatizah launched in April 2020. The CCF outlines the career pathways in the religious sector and the relevant skills and competencies required to help foster to a competent and future ready workforce.

List of Eligible Courses

S/N	Course Title	Competency
1	Computer Essentials	Digital Literacy
2	Online Collaboration	Digital Literacy
3	Online Essentials	Digital Literacy
4	Develop Personal Effectiveness at Supervisory Level	Personal Development & Lifelong Learning
5	Foster Team Adaptability	Grit & Resilience
6	Essentials of Online Facilitation	Tech Enabled Learning Delivery
7	SkillsFuture for Digital Workplace (Educator Edition)	Tech Enabled Learning Delivery

COURSE DETAILS

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Grit & Resilience

Tech Enabled
Learning Delivery

Lifelong
Learning

Digital Literacy

Course Details

S/N	Module	Competencies	Training Provider	Format	Venue	Time	Duration	CPE	After Subsidy for < 40 YO	After Subsidy for > 40 YO	Pax*	Tier
1	Computer Essentials	Digital Literacy	Mendaki SENSE	Classroom	*WIS@Changi	9.00am - 6.00pm	16 hrs	7	$108.00	$ 60.40	15	1,2
2	Online Collaboration	Digital Literacy	Mendaki SENSE	Classroom	*WIS@Changi	9.00am - 6.00pm	16 hrs	7	$118.00	$ 62.00	15	1,2
3	Online Essentials	Digital Literacy	Mendaki SENSE	Classroom	*WIS@Changi	9.00am - 6.00pm	16 hrs	7	$108.00	$ 60.40	15	1,2
4	Foster Team Adaptability (Sups)	Grit & Resilience	Mendaki SENSE	Classroom	*WIS@Changi	9.00am - 6.00pm	16 hrs	7	$ 89.10	$ 56.40	15	1,2
5	Develop Personal Effectiveness at Supervisory Level	Personal Development & Lifelong Learning	Mendaki SENSE	Webinar	Zoom	9.00am - 6.00pm	16 hrs	7	$ 89.10	$ 56.10	15	1,2
6	Skills Future for Digital Workplace: Virtual Training (Educator Edition)	Tech-enabled learning delivery	Mendaki SENSE	Classroom	*WIS@Changi	9.00am - 6.00pm	16 hrs	7	$ 50	$ 50	15	1,2
7	Essentials of Online Facilitation	Tech-enabled learning delivery	Republic Polytechnic	Webinar	Online	9.00am - 1.00pm	8 hrs	4	$ 60.99	$ 20.33	20	1,2

*WIS@Changi, 116 Changi Road #05-01 S(419718)
**Minimum number per class

Course Outline & Dates

S/N	Module	Synopsis	Specific Instructional Objectives (SIO)	Pre-requisites	Training Provider	Programme Date	Registration Deadline
1	Computer Essentials	• Demonstrate the ability to use ICT tools to organise, share, and communicate information effectively • Ability to perform basic functions pertaining to computer operating systems • File management and searching for online information	• Sets out essential concepts and skills relating to the use of device, file creating and management, networks and data security	NIL	Mendaki SENSE	• 6 & 7 Mar • 13 & 14 Apr • 8 & 9 May • 15 & 16 Jun	• 1 Mar • 8 Apr • 3 May • 10 Jun
2	Online Collaboration	• Demonstrate the ability to use ICT tools to organise, share, and communicate information effectively • Ability to perform basic functions pertaining to computer operating systems • File management and searching for online information	• Sets out concepts and skills relating to the set up and use of online collaborative tools, such as storage, productivity, applications, calendars, social medial, web meetings, learning, environments, and mobile technology	NIL	Mendaki SENSE	• 13 & 14 Mar • 6 & 7 Apr • 15 & 16 May • 8 & 9 Jun	• 8 Mar • 1 Apr • 10 May • 3 Jun
3	Online Essentials	• Demonstrate the ability to use ICT tools to organise, share, and communicate information effectively • Ability to perform basic functions pertaining to computer operating systems • File management and searching for online information	• Sets out essential concepts and skills relating to web browsing, effective information search, online communication and e-mail	NIL	Mendaki SENSE	• 20 & 21 Mar • 19 & 20 Apr • 20 & 21 May • 14 & 15 Jun	• 15 Mar • 14 Apr • 15 May • 9 Jun

Course Outline & Dates

| S/N	Module	Synopsis	Specific Instructional Objectives (SIO)	Pre-requisites	Training Provider	Programme Date	Registration Deadline
4	Foster Team Adaptability (Supervisory Level)	• Demonstrate qualities of perseverance and determination in the face of adversity to attain long-term goals	• Learner will be able to analyse employability issues in the global context • Promote personal and professional growth in a team and use strategies to adapt team members to the changing conditions and diversity at the workplace for greater productivity and effectiveness.	WPLN Level 5/ GCE 'O' Level with C6 in English/ Higher Nitec in any field/ Direct entry for WSQ Operations level trainees/ At least 2 years working experience/ Able to prepare reports and analyse budget/ Able to communicate effectively and confidently	Mendaki SENSE	• 27 & 28 Mar • 5 & 6 Apr • 22 & 23 May • 19 & 20 Jun	• 22 Mar • 31 Mar • 17 May • 14 Jun
5	Develop Personal Effectiveness at Supervisory Level	• Demonstrate reflective assessment of one's skill and abilities to drive personal improvement and to attain professional and religious knowledge • Demonstrate willingness to see out opportunities to enhance one's knowledge and skills for continual learning.	• Learner will be able to apply knowledge and life skills such as establishing personal goals and analysing them to relate to roles and responsibilities in the achievement of departmental goals • Managing time effectively • Maintaining work-life balance • Managing stress and personal finances to be effective at the workplace as team leader or supervisor		Mendaki SENSE	• 6 & 7 Mar • 13 & 14 Apr • 8 & 9 May • 15 & 16 Jun	• 1 Mar • 8 Apr • 3 May • 10 Jun
6	Skills Future for Digital Workplace: Virtual Training (Educator Edition)	• Implement and integrate learning technology to facilitate effective learning experiences for students.	• Skillsfuture for Digital Workplace (Virtual Training) aims to equip educators with skills to organise and conduct virtual training classrooms effectively. • Participants will acquire best practises to develop plans and use technology to create engaging online learning experiences.	NIL	Mendaki SENSE	• 20 & 21 Mar • 19 & 20 Apr • 20 & 21 May • 14 & 15 Jun	• 15 Mar • 14 Apr • 22 May • 9 Jun

Course Outline & Dates

S/N	Module	Synopsis	Specific Instructional Objectives (SIO)	Pre-requisites	Training Provider	Programme Date	Registration Deadline
7	Essentials for Online Facilitation	In this course, participants will learn about the various stages in Gilly Salmon's 5-stage model in online learning environment. Participants will explore strategies to effectively facilitate online and how to craft effective discussion forum topics to enhance trainees' learning. Participants will experience easy-to-use online tools and be adept at choosing appropriate ones for online training.	• Explain how the Salmon 5 step model is used to deliver an online course • Craft effective discussion forum topics to enhance trainee's learning in an online environment • Apply strategies of managing online course	NIL	Republic Poly	*Q1 2021	

*Dates will be released in late December

What are the **NEXT STEPS?**

Registration

Confirmation

Attend Course

Step 1

Step 2

Step 3
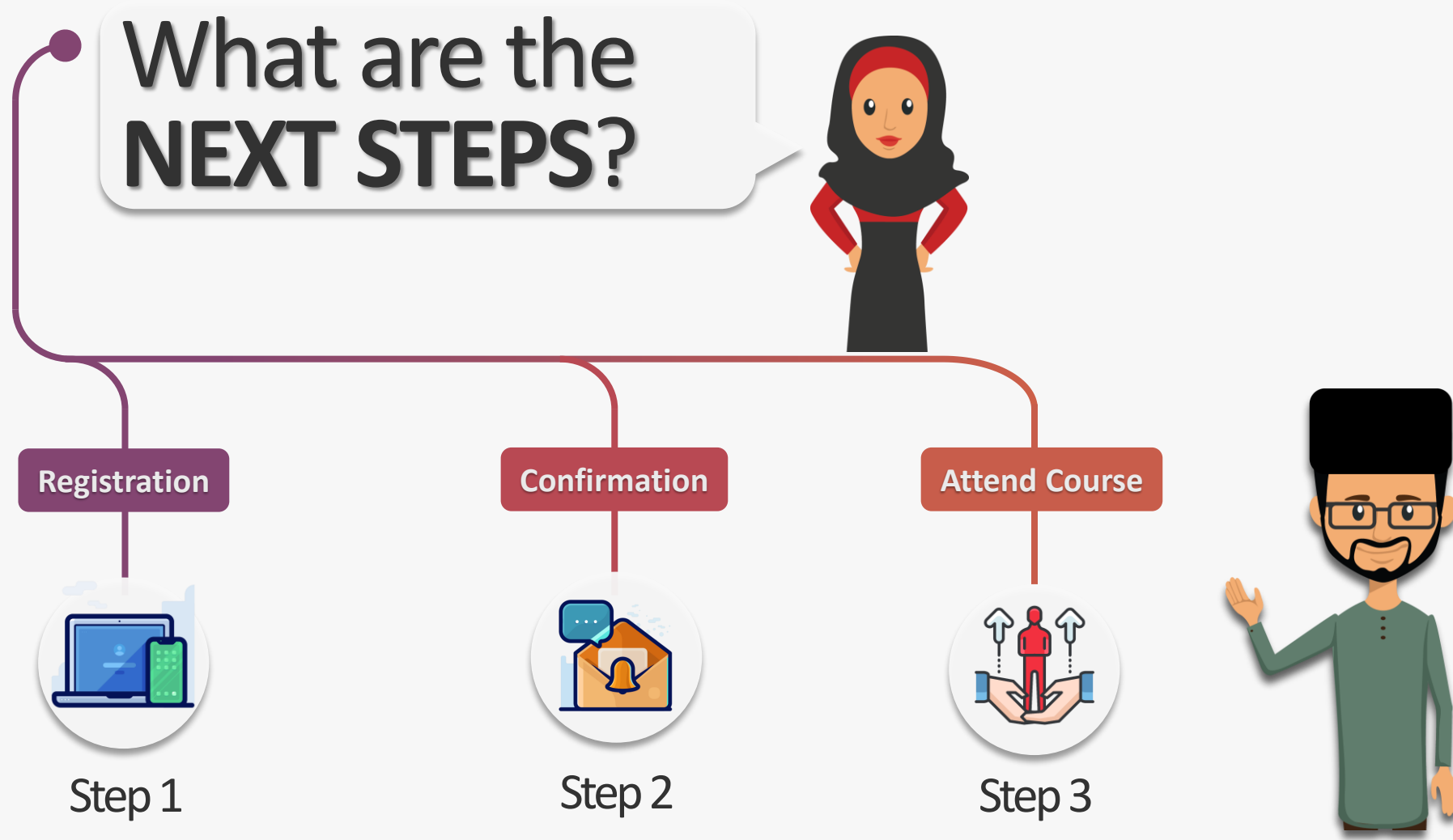
REGISTRATION

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Course Registration

Step 1	Select Course

Please select the course you wish to attend. To view course details and dates, please click **here**.

Step 2	Course Registration

To register, please click on '**Register Here**' and you will be re-directed to the course application form. You are required to submit the completed form.

Note: please ensure that you select 'Self-Sponsored' option to register for the course.

Step 3	Confirmation Email

After completing the form, you will receive a confirmation email from Training Providers. Please take note of the course venue and format e.g. Online etc.

Step 4	Attend Course

Please ensure your full participation and attendance in order to attain the full CPE credit hours.

*For cancellation and 'no-show' policies, please refer to ATC FAQ for more details.

Contact Us
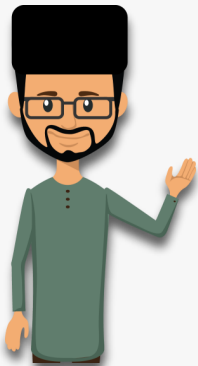
If you have enquiries, feel free to send us an email!

For enquiries on Asatizah Training Credits

Siti Mastura Bohari

Email: sitimastura.bohari@sharedservices.sg

For Course Registration

Mendaki Sense

Kevan Twa
Email: kevan.twa@msense.sg

Nurul Jannah Hafid
Email: nurul.jannah@msense.sg

Republic Polytechnic

Mint Tay
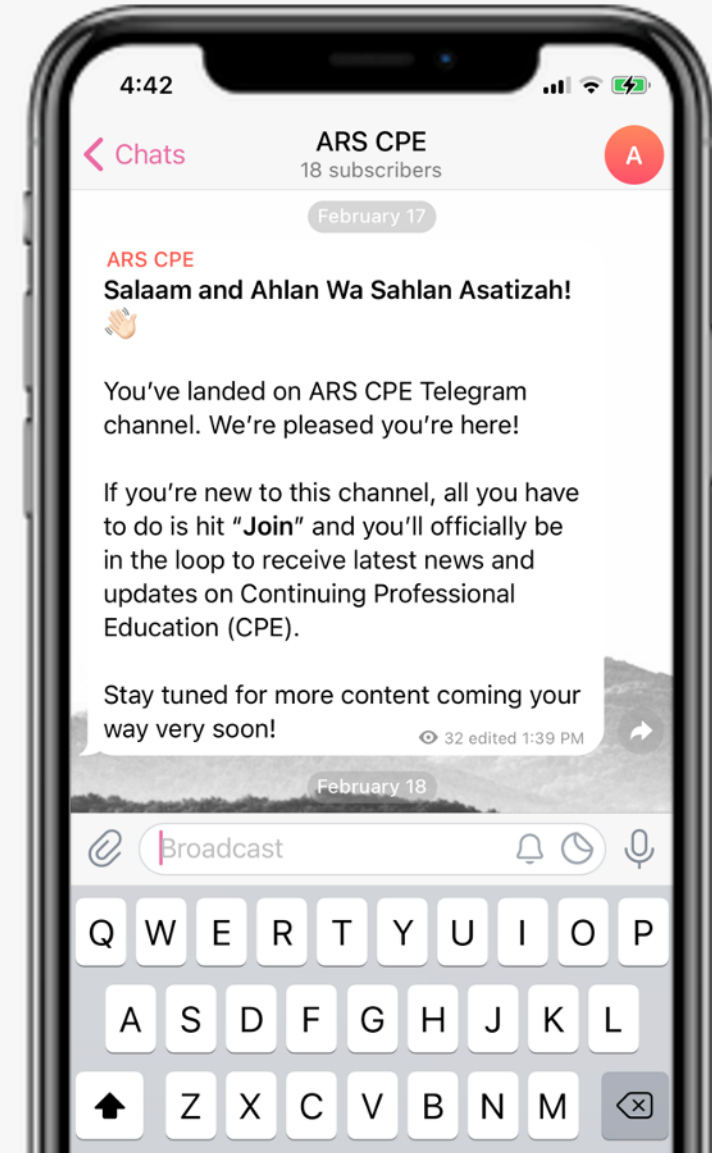Email: mint_tay@rp.edu.sg

Sumarni M N
Email: sumarni_m_n@rp.edu.sg
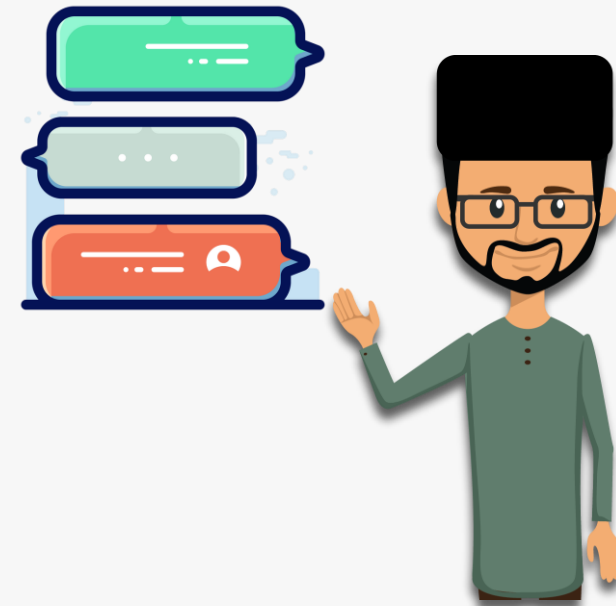
We're now on Telegram!

Scan the QR code and press the "Join" button.

On this channel, we will bring you latest news and updates on Continuing Professional Education (CPE).

SCAN ME

FREQUENTLY ASKED QUESTIONS

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CLICK HERE FOR FAQ