

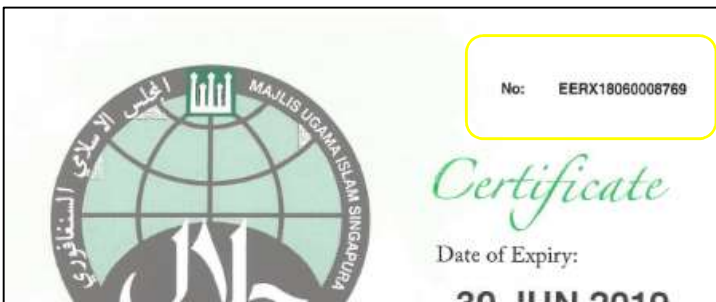
STEPS FOR CERTIFICATE HOLDERS WHO HAVE NOT UPDATED THE UEN NUMBER / SINGPASS DETAILS ON MUIS' OLD EHALAL SYSTEM PRIOR TO 10 OCT 2018

YOU CAN DO THIS IN SIX (6) STEPS

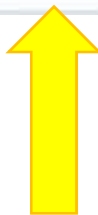
Step 1: Get your **Certificate number**
(top right hand corner of your certificate)

or

in OLD eHalal system
(<https://www.halal.sg/ehalalv2/Login.aspx>)

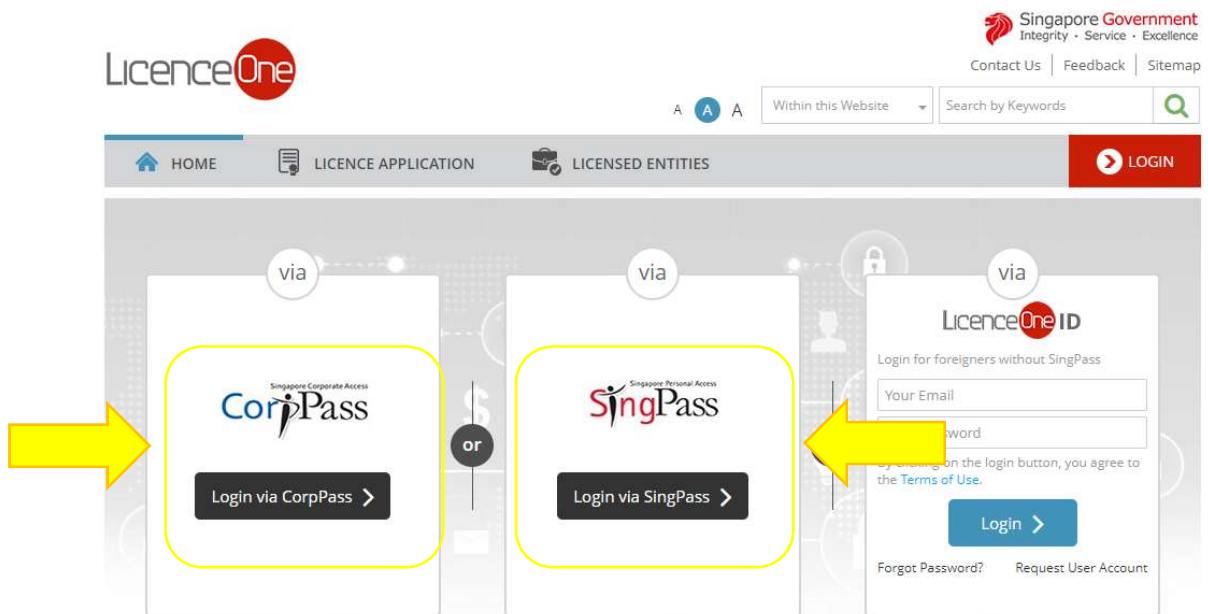
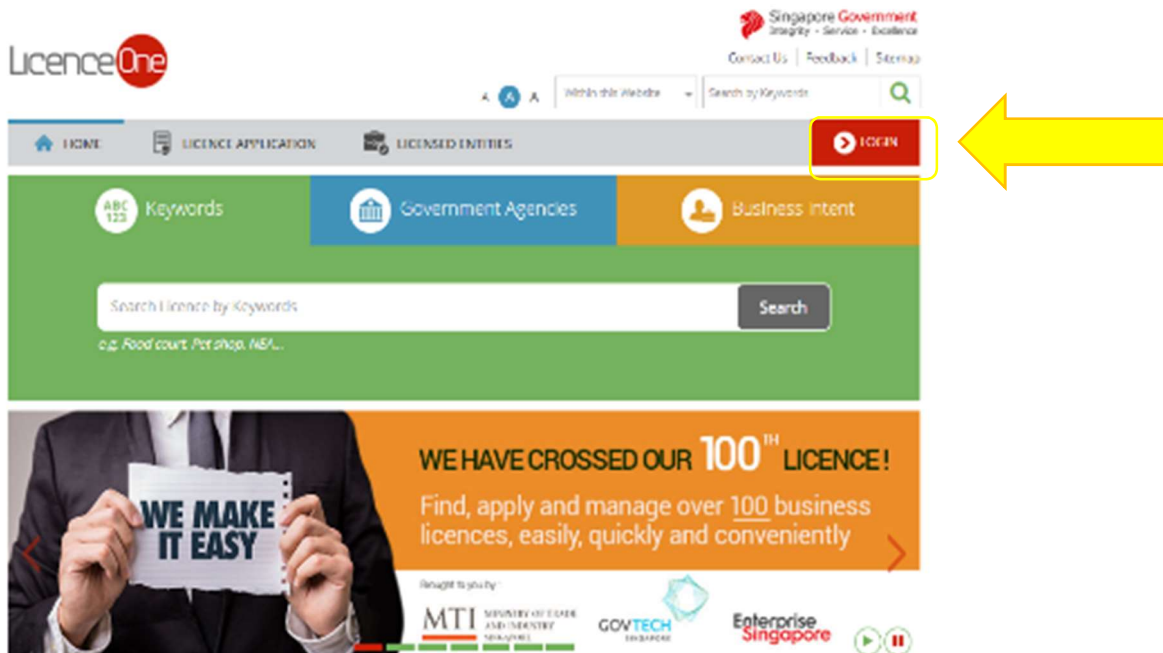


Cust Code / Establishment Name	Cert No	Application Number	UEN Application Number	Scheme Code	Address	Ticket No	Ticket Status	Ticket State	Ticket Type
C13753/CORPPASS TEST ACCOUNT FOR LICENCEONE	EEHN18090007749	R1820026587	C1820073663	EEHN	6 COMMONWEALTH LANE#- Stall: Singapore 149547	T0050634	Pending Cert Fee	Payment	R
Ready									

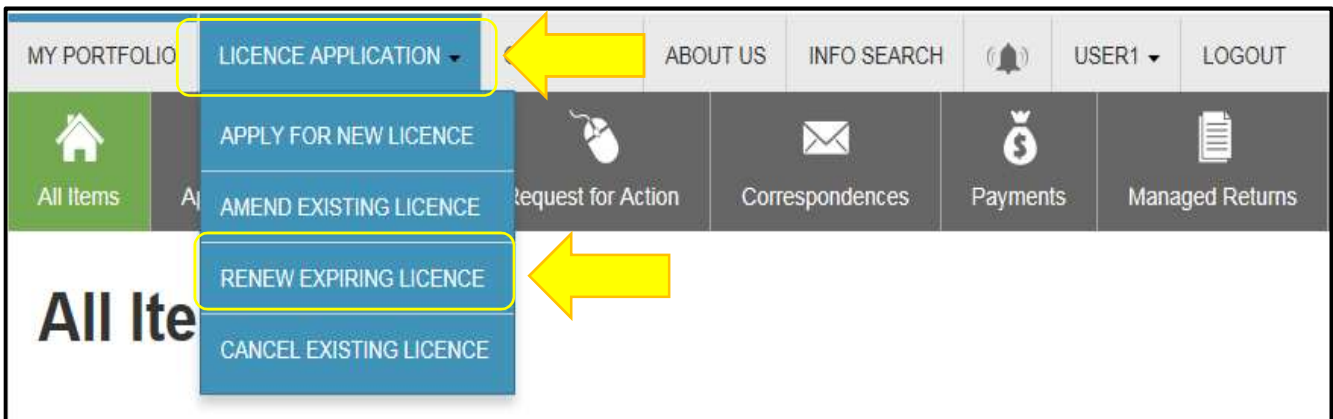


Step 2: Login to LicenceOne (<https://license1.business.gov.sg>)

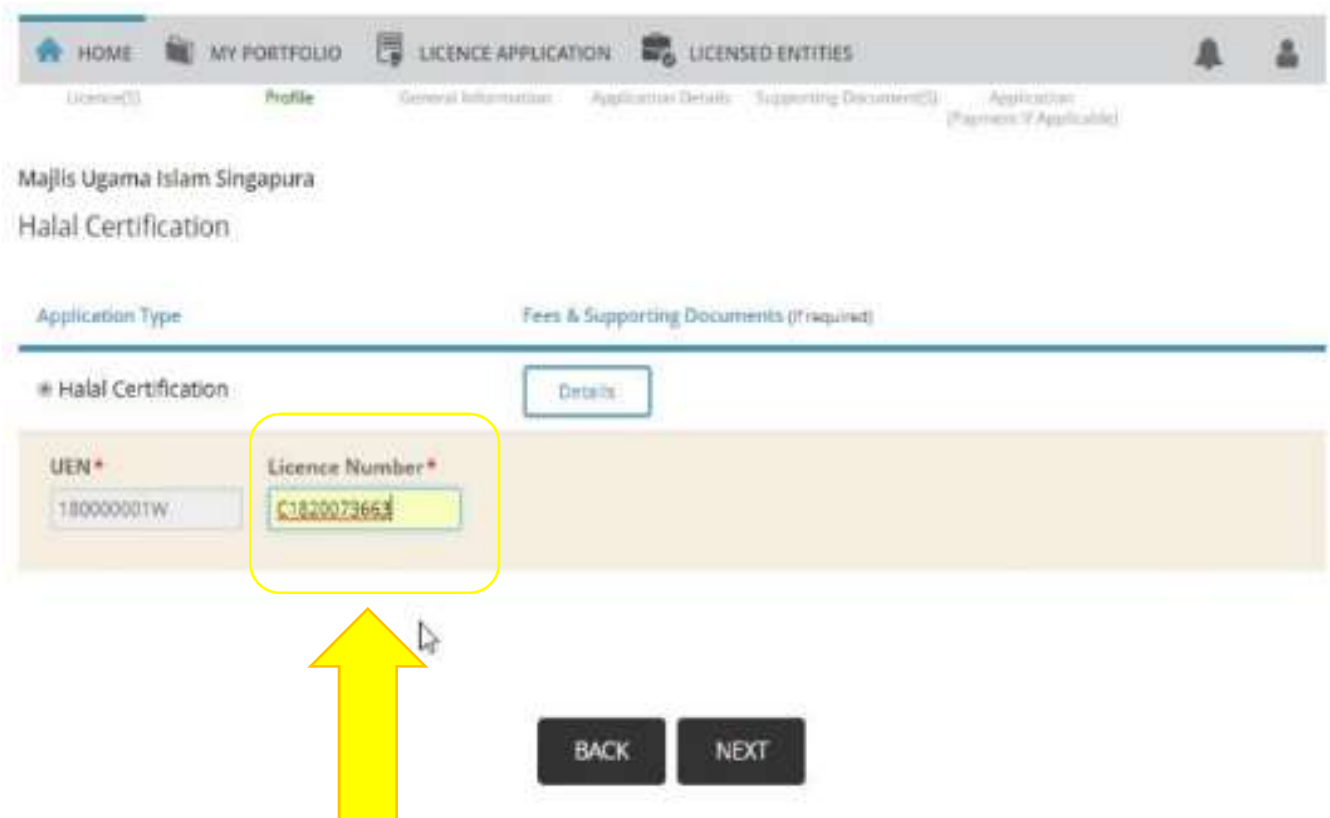
Either using **CorpPass** (for Companies) or **SingPass** (for Individual owned businesses)



Step 3: Click on **Licence Application** tab and select **Renew Expiring Licence / Amend Existing Licence**



Step 4: At the Profile page, enter your **Certificate number** in the **Licence Number*** field



Step 5: You will receive an "**Error Message**". You can log out from LicenceOne.

Step 6: After two working days, **repeat Steps 2 to 4**. You should be able to proceed with your renewal / amend application submission.

If you require further assistance, please email Licences-helpdesk@crimsonlogic.com or call 6774 1430.

You may refer or download the complete procedures (User Guide / Video Tutorial / Slides Presented during our Briefing Session in Oct 2018) for your Halal application/s at:

<https://www.muis.gov.sg/Halal/Publications-and-Downloads>